



REQUEST FOR QUOTATION

Issuing Agency: Virginia Regional Transit
P.O. Box 2665
Purcellville, VA 20134

RFQ Contact: Phil Thompson
phil@vatransit.org

Deadline for Quote Receipt: February 27, 2026

RE Grant No.: 42026-17

Project Background

Virginia Regional Transit (VRT) is seeking a qualified vendor and competitive quotes for Two-way Radio Communications equipment and installation for 50 Fleet vehicles. Scope of service will include installation of communications base station in three offices. Additionally, any other work or materials needed for successful radio communication include but not limited to items such as repeaters, training, software, hardware and licensing should be listed and included in proposals. Any known annual licensing, maintenance or upgrade fees associated with the project at installation or expected in subsequent years must be disclosed in the proposal.

Coverage Testing

VRT shall be entitled, at its discretion, to perform coverage testing within the 3 Base Station location regions (Purcellville, Woodstock and Culpeper) for verification purposes.

Scope of Services

The selected vendor shall provide all equipment, software, services, labor, and support necessary to deliver a **fully tested and proven radio communication service** across VRT's rural fleet. The scope includes, but is not limited to:

System Capabilities

- Connectivity and Clear Communication Between Vehicles
- Connectivity and Clear Communication Between Base (3 locations) and vehicles in service
- Connectivity and Clear Communication in specific service areas:
 - **Counties:** Loudoun, Clarke, Warren, Shenandoah, Fauquier, Culpeper, Orange, Madison and Albermarle
 - **Towns:** Purcellville, Leesburg, Sterling, Berryville, Front Royal, Strasburg, Toms Brook, Woodstock, Edinburg, Mount Jackson, New Market, Warrenton, Culpeper, Orange, Madison and Gordonsville
- GPS location and/or Bus App Compatibility (will be considered but is not required)

Required Components & Services

- Radio Equipment for Base Stations (3 Locations, Purcellville, Woodstock and Culpeper)
- Radio Equipment for 50 Fleet Vehicles and Installation
- Training
- Repeater, Software
- Hardware
- Licensing (included in proposals)

Vendors must specify and include itemized pricing in their quotation for the following:

- Hardware and/or replacement hardware
- Software platform
- Data plan and connectivity
- Subscription fees
- User fees
- Maintenance agreement fees
- One-time startup or activation fees
- Recurring fees (monthly and/or annual)
- Contract terms and agreements
- Labor for installation
- Training for VRT staff
- Customer support services

Additional Expenses

- Replacement or spare parts
- Subcontractor labor
- Permits or regulatory fees
- Ongoing service or support costs
- Costs associated with current or future contract years
- Maintenance or Upgrade Fees (for subsequent years)

Equipment Requirements

All proposed equipment must meet or exceed the following minimum specifications:

- Clear communication ability between established base sites (reference localities covered) and in service vehicles to include between vehicle to vehicle
- GPS location and/or Bus App Compatibility (will be considered but is not required)

Project Schedule

Virginia Regional Transit is working toward an aggressive implementation timeline.

- Project Completion Deadline:
No later than **June 15, 2026**

This is a turnkey project, and the system must be fully installed, tested, proved, and operational by this date.

Vendors must clearly describe their ability to meet this deadline within their quote submission.

Pricing Requirements

Quotes must:

- Clearly list the total cost of the turnkey project
- Itemize one-time costs vs. recurring costs
- Identify subscription, data, maintenance, and support fees
- State the duration of pricing validity
- Identify any optional or add-on services

Federal Requirements

The following federal requirements apply to this procurement and will be incorporated into any resulting purchase order or contract. By submitting a quote, the Vendor agrees to comply with all applicable federal laws, regulations, and contract clauses.

- **No Federal Government Obligations to Third Parties**

The Federal Government is not a party to this contract and shall not be subject to any obligations or liabilities to the Contractor, subcontractors, or any other party.

- **Program Fraud and False or Fraudulent Statements**

The Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act apply. Any false, fictitious, or fraudulent statements may result in penalties, including fines and imprisonment.

- **Access to Records and Reports**

The Contractor agrees to provide the Purchaser, FTA, the Comptroller General, and any authorized representatives access to any books, documents, papers, and records related to this contract for audit or inspection purposes.

- **Federal Changes**

The Contractor shall comply with all applicable FTA regulations, policies, and directives, including any amendments issued after the contract date.

- **Civil Rights Requirements**

The Contractor shall comply with all applicable civil rights laws and regulations, including:

- Title VI of the Civil Rights Act
- Equal Employment Opportunity (EEO)
- Nondiscrimination based on race, color, national origin, sex, age, or disability
- ADA requirements, as applicable

- **Debarment and Suspension**

For contracts of **\$25,000 or more**, the Contractor certifies that neither it nor its principals are debarred, suspended, or otherwise excluded from participation in federally assisted transactions.

- **Buy America (If Applicable)**

For procurements involving steel, iron, or manufactured goods, the Contractor must comply with FTA Buy America requirements and provide required certifications

- **Energy Conservation**

The Contractor shall comply with mandatory standards and policies relating to energy efficiency contained in applicable state energy conservation plans.

- **Safe Operation of Motor Vehicles**

If contract performance involves employee driving, the Contractor agrees to comply with:

- Seat belt use requirements
- Prohibitions on text messaging while driving government-funded vehicles or while performing contract-related duties

- **Termination**

The Purchaser may terminate this contract, in whole or in part, for convenience or for cause. The Contractor shall be paid for work satisfactorily completed up to the date of termination.

- **Disadvantaged Business Enterprise (DBE)**

The Contractor shall take all necessary and reasonable steps to ensure nondiscrimination in the award and administration of federally assisted contracts and shall comply with 49 CFR Part 26.

- **Prohibited Telecommunications & Video Surveillance (NDAA 889)**

The Contractor certifies that it does not use covered telecommunications equipment or services from Huawei, ZTE, Hytera, Hikvision, Dahua, or their subsidiaries, as prohibited under 2 CFR 200.216.

- **Incorporation of FTA Terms**

All contractual provisions required by FTA, as set forth in FTA Circular 4220.1F and the FTA Master Agreement, are incorporated by reference and shall apply to this contract.


- **Lobbying (If > \$100,000)**

For contracts exceeding \$100,000, the Contractor must certify compliance with the Byrd Anti-Lobbying Amendment and submit the required certification form.

Quote Submission Instructions

Quotes shall be submitted no later than **February 27, 2026**, via one of the following methods:

 **Email:** Phil@vatransit.org

 **Mail:** Virginia Regional Transit
P.O. Box 2665
Purcellville, VA 20134
ATTN: Phil Thompson

Questions

Any questions or requests for clarification regarding this RFQ should be directed to Phil Thompson at Phil@vatransit.org.